



SCHOOL PHOTO DAY IS COMING!

Dear Parents,

For the duration of COVID-19, please be aware that Kapture photographers are following all recommended health guidelines and safe practices. Photographers will use verbal queues and instructions in an effort to uphold a high standard of student presentation. Students may be instructed by photographers to use single use sterile combs, use wet wipes or tissues, to fix collars, buttons and stray hairs - without physically touching students.

*In addition to the above, **the class group photo format has been modified** whereby a full length 'character' pose will be taken of each student in a white studio. The photo is a fun shot with the view to students showing their personality – 'strike a pose'. These poses will then be combined with all students in the class to form the class group photo of 2020. An example of a character class group and a character pose can be seen as purchase options when ordering your photos online.*

Our school photo day is coming! Approximately two weeks prior to the photo day every student will receive a Kapture Photography personalised flyer to bring home. The only method of ordering your photos is online through the Kapture website as your payment is secure and can be easily verified at any time.

Sibling orders can only be placed online at www.kapture.com.au

You have the option to order a sibling photo package online, however please note there is a physical limit in the school schedule to how many sibling photos can be taken. Once the maximum capacity of sibling orders has been reached, no more sibling orders can be placed.

If maximum capacity is not reached, sibling orders **close 12pm midday sharp, AT LEAST one business day prior to the first photo day**. Enter your school code **now** in the Order Online page of our website for a live countdown.

The school or the photographers cannot accept late orders for sibling photography. Please do not ask as your request simply cannot be accommodated.

Order now to avoid missing out!

You can place an order online for class or individual photographs at any time for the remainder of the current school year. However a \$20 fee will apply if you order more than 10 days after photography.

If your child is in a sports or special photo, you can use the same school code on your information flyer to view and order these photos on the Kapture website, around the time that school photos are ready to be delivered. Please note class, individual and sibling portraits are not available to view online prior to purchase.

Kapture offer a money back guarantee for any parent who is not fully satisfied with their photo package. Should you have any queries before or after photo day, please direct them to the Kapture office on **9240 1714** or email **enquiries@kapture.com.au**.

*All students will be photographed individually on photo day for school administration records AS WELL as included in their class group presentation available for purchase to all families. Should there be any reason why your child should **NOT** be included in the photo shoot –please contact the school office.*

Dear Coordinator,

Please publish this newsletter screed to the school community at regular intervals prior to your school photography day - ideally 4 weeks, 2 weeks and again 1 week prior if possible.

We have provided the screed in this editable format for easy 'cut and pasting' to your own newsletter. Please feel free to change or add information as you see fit. Thank you!